

Prescription Work Order Forms – For Florida Dental Laboratories

In the year 2000, the statutes were amended to delete the requirement that mandated the purchase of work order pads through the Department of Health. Dental laboratories may now utilize the printing company of their choice. Dental laboratories may order their own work pads and can include their company logo on the order pad as long as the pads include the minimum information included in the final rule.

Rule 64B5017.006 Work Order Forms

Work order forms deemed approved by the Board of Dentistry must have the following minimum information in pre printed format on the form.

- a. Title – Laboratory Procedure Authorization
- b. A place to include the Name, address, and license number of the registered dental laboratory
- c. A place to include the Name, address and license number of the Florida dentist who authorized the procedure
- d. Name of patient(s)
- e. Date sent to lab
- f. Try-in
- g. Finish
- h. Material
- i. Shade
- j. Mould, and
- k. Type of case

Work order forms must also provide sufficient space for a complete description of the work to be completed by the registered dental laboratory and contain a space for the dentist's signature and license number.

Work order forms must be sequentially numbered duplicate forms and are non transferable.

Work orders must be maintained for a period of 4 years in either original or electronic form.